

# 2009 Colorado PERA Calendar of Events

## January 2009

- 15** Last day for PERA to receive signed requests for any address or EFT changes to ensure the change will be made for January payroll
- Spring *School Attendance Certification* forms due to PERA in order to continue survivor benefits
- 16** Board of Trustees' meeting
- 19** Martin Luther King, Jr. Day, PERA Offices closed
- 30** 1099-Rs mailed to all benefit recipients; allow until February 9, 2009, for mail delivery
- Benefit checks mailed and direct deposit accounts credited; 2009 federal and state withholding tables will be in effect (benefit amounts may change)

## February 2009

- 16** Presidents' Day, PERA Offices closed
- 17** Last day for PERA to receive signed requests for any address or EFT changes to ensure the change will be made for February payroll
- Disability offset worksheets mailed to disability retirees
- 27** Benefit checks mailed and direct deposit accounts credited

## March 2009

- 16** Last day for PERA to receive signed requests for any address or EFT changes to ensure the change will be made for March payroll
- 20** Board of Trustees' meeting
- 31** Annual increase for benefit recipients whose benefit payment began December 2007 or earlier will be implemented in March 31 benefit payments (increase is prorated for those whose benefit payment began January 2008-December 2008)
- Benefit checks mailed and direct deposit accounts credited (benefit amounts may change)

## April 2009

- 15** Last day for PERA to receive signed requests for any address or EFT changes to ensure the change will be made for April payroll
- 30** Benefit checks mailed and direct deposit accounts credited

## May 2009

- 1** Summer *School Attendance Certification* forms mailed from PERA; must return within 30 days of ending date of term to be eligible for summer benefits
- 15** Last day for PERA to receive signed requests for any address or EFT changes to ensure the change will be made for May payroll
- 25** Memorial Day, PERA Offices closed
- 29** Benefit checks mailed and direct deposit accounts credited

## June 2009

- 15** Last day for PERA to receive signed requests for any address or EFT changes to ensure the change will be made for June payroll
- Summer *School Attendance Certification* forms due to PERA in order to continue survivor benefits
- 19** Board of Trustees' meeting
- 30** Benefit checks mailed and direct deposit accounts credited

## July 2009

- 3** Independence Day (observed), PERA Offices closed
- 15** Last day for PERA to receive signed requests for any address or EFT changes to ensure the change will be made for July payroll
- Fall *School Attendance Certification* forms mailed from PERA
- 31** Benefit checks mailed and direct deposit accounts credited

## August 2009

- 14** Last day for PERA to receive signed requests for any address or EFT changes to ensure the change will be made for August payroll
  - 31** Benefit checks mailed and direct deposit accounts credited
- Fall *School Attendance Certification* forms due to PERA to continue survivor benefits

## September 2009

- 7** Labor Day, PERA Offices closed
- 8-25** PERACare open enrollment materials mailed to all current PERACare enrollees
- 15** Last day for PERA to receive signed requests for any address or EFT changes to ensure the change will be made for September payroll
- 18** Board of Trustees' meeting
- 30** Benefit checks mailed and direct deposit accounts credited

## October 2009

- Oct 1-November 15** PERACare open enrollment; meetings held at various locations across Colorado throughout the month of October
- 15** Last day for PERA to receive signed requests for any address or EFT changes to ensure the change will be made for October payroll
- 30** Benefit checks mailed and direct deposit accounts credited

## November 2009

- 1-15** PERACare open enrollment continues; enrollments and changes due to PERA by November 15
- 16** Last day for PERA to receive signed requests for any address or EFT changes to ensure the change will be made for November payroll
- 20** Board of Trustees' meeting
- 26-27** Thanksgiving Holiday, PERA Offices closed
- 30** Benefit checks mailed and direct deposit accounts credited

## December 2009

- 1** Spring *School Attendance Certification* forms mailed from PERA
  - 15** Last day for PERA to receive signed requests for any address or EFT changes to ensure the change will be made for December payroll
  - 24-25** Christmas Holiday, PERA Offices closed
  - 31** Year-end EFT statements mailed to PERA benefit recipients who use PERA's EFT (direct deposit) program; keep this statement for 2009 health care premiums that are used for filing tax returns
- Benefit checks mailed and direct deposit accounts credited; 2010 PERACare and Medicare Part B premiums (if applicable) will be deducted from December benefit (benefit amounts may change)



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